

Parks and Open Space Division Maintenance Standards Knock Down Rinks

(February 20, 2007)



Activity	Maintenance Guidelines	Current Minimum Standard	UFFF funding
Rink boards	<ul style="list-style-type: none"> - Rink boards repaired, installed & removed - Board replacement - New rinks and/or boxes constructed to programming requirements 	Installation beginning & removal end of season (repaired/replaced as required)	City Responsibility Community Center Responsibility -- rink board replacement due to damage caused by poor ice cleaning maintenance practices Community Center Responsibility
Flooding	<ul style="list-style-type: none"> - First flood rink bottom sealed by light flood & allowed to freeze - Second flood heavier (max water dept 5cm) - Address any hazardous ice areas immediately - From water tank or building water connection - All water source connections monitored & hoses drained to prevent freezing - Ensure no line leaks in flooding hoses - Blade and shovel to maintain a clear skating surface - Heavy snow by front end loader or snow blower 	As required after first deep freeze	Community Center Responsibility
Water supply	<ul style="list-style-type: none"> - From water tank or building water connection - All water source connections monitored & hoses drained to prevent freezing 	Before and after each flood	Community Center Responsibility
Ice cleaning	<ul style="list-style-type: none"> - Blade and shovel to maintain a clear skating surface - Heavy snow by front end loader or snow blower 	Within two days of end of snowfall event	Community Center Responsibility
Snow removal	<ul style="list-style-type: none"> - Excessive snow accumulation outside rink boards removed as per City Guideline - Not provided at City maintained sites. - Optional at Community Centers sites 	28 inches below top of rink boards Optional	Community Center Responsibility City to assist if required Community Center Responsibility
Equipment	<ul style="list-style-type: none"> - Equipment required for knockdown rink & ice surface maintenance is the responsibility of the community center 	As decided by the community center	Community Center Responsibility
Utility costs	<ul style="list-style-type: none"> - All utility costs associated with knock down rinks (lighting, shelter heating and water) 	As billed	Community Center Responsibility
Board up-keep	<ul style="list-style-type: none"> - Maintained in safe and stable condition - Free of exposed nails and other hazards - Fill sandbags for braces as required 	As required during operation	Community Center Responsibility
	<ul style="list-style-type: none"> - Supply and install screened rink ends 	As required	City Responsibility
	<ul style="list-style-type: none"> - Checked and cleaned - Vandalism causing safety hazards (ex. arson) addressed immediately. 	Daily	Community Center Responsibility (Major) City Responsibility
Temporary Lighting	<ul style="list-style-type: none"> - Transported and installed on bases - Wiring and hook up by a qualified electrician - Maintain lighting (example: repairs to light fixtures) - Removal & storage at end of season 	Installation at beginning & removal/storage at end of season Maintenance as required	City -- install, maintain, remove & store