



2025 Athletic Field Maintenance Program

ADMINISTRATION

All revenues generated on City athletic fields will be administered by GCWCC as part of the Athletic Field Maintenance (AFM) program or often referred to as the Sweat Equity Maintenance. The value of work performed will be determined using the enclosed 'Athletic Field Maintenance Guidelines'.

GRANTS

The revenues paid out to any Community Centre for its participation in the program will be determined co-operatively by GCWCC and the City of Winnipeg, based on available resources.

LEVEL OF GRANTS

Full Maintenance will qualify a Community Centre for **\$1,400.00 per field**.

Assisted Maintenance option will qualify a Community Centre for **\$400.00 per field**.

Mini-Soccer pitches & Mini-Baseball diamonds are considered 'half-fields' and will qualify for \$700 mini-full and \$200 for mini-assisted.

MAINTENANCE OPTIONS

Full Maintenance

Should a Community Centre opt to perform full maintenance at a given site, all fields at that location must be maintained at a full maintenance level (ie. fields, surrounding green space, play areas, wading pools, play structures, and adjacent boulevards). Centres may opt to perform full field maintenance at one location, while providing assisted field maintenance at a different location.

For a listing of Community Centre responsibilities please refer to the Full Maintenance Guidelines chart provided by the City with this package.

Assisted Maintenance

Under this option, the Community Centre will perform a portion of the maintenance required on all the athletic fields situated at a given location. The work performed will **not** include those jobs that require the use of large equipment. Please refer to the enclosed Assisted Maintenance Guidelines chart for Community Centre responsibilities.



City Maintenance

Community Centres choosing this option **will not be eligible for funding** under this program. The City will provide maintenance as detailed in their enclosure.

FIELD ALLOCATION

Community Centres **may allocate their* fields for weekend use** at their own discretion, and retain all revenues raised through those allocations. For the protection of the user, Community Centres and the City, a 'Facility Use Agreement' (FUA) must be completed and filed with the City of Winnipeg for all such uses. FUA can be found [here](#):

*The general agreement being that 'their' fields are only the ones adjacent to the Community Centre, not necessarily all the fields that the Centre may maintain through the Athletic Field Maintenance program. Off-site fields are not to be allocated by the Centre and are only available through the City Booking Office.

Community Centres **may not allocate their athletic fields or assess any charges on weekdays (Monday through Thursday)**, such allocations being under the exclusive authority of the City of Winnipeg.

Where it is found that a Community Centre has assessed such charges, the amount of revenue lost to the legitimate system of athletic field fees will be estimated by the City of Winnipeg. This amount will be deducted from that Centre's AFM allocation or deducted from their next operating grant. Funds retained in this manner will be returned to the City of Winnipeg.

In all cases, community youth programs will be given priority for the use of athletic fields. The number of playing slots allocated to community youth programs will be proportionate to the number of youth teams registered. The number of playing slots should not, as a rule, exceed two slots per team per week.

ELIGIBILITY OF FIELDS

Any City-owned properties for which the City of Winnipeg is responsible for maintenance are eligible. The eligibility of any other fields utilized by a Community Centre, but not located on Community Centre property (ie. Parks property), will be determined by the City of Winnipeg. Where there is an overlapping of fields, only one field will be eligible for funding.

RESPONSIBILITIES

All contractors, workers, supervisors, suppliers, and volunteers participating in the Athletic Field Maintenance Program will ensure the safe operation of equipment related to this program in accordance with the Workplace Health and Safety Act applicable standards and industry best practices.

The City of Winnipeg will be responsible to provide inspections of the properties enrolled in the program. Confirmation that Centres have either met or not met their obligations will be forwarded to GCWCC.



Where a Community Centre fails to meet their obligations under the program, the City of Winnipeg will provide the required maintenance functions and the Community Centre will be assessed for any such work. Should a Centre repeatedly fail to meet their obligations, they will be removed from funding eligibility and their status will be dropped to the 'no maintenance' level. Verification of these decisions will be forwarded to GCWCC.

A Community Centre will have the opportunity to appeal any rulings regarding site inspections, or their removal from the program. A committee consisting of representatives from the City of Winnipeg and GCWCC will deal with such appeals.

Where applicable, the City of Winnipeg will remain responsible for the provision of standard materials (see enclosed 'AFM/Sweat Equity Material & Supplies List'). The materials provided shall conform to the most current City of Winnipeg standards. The quantity and frequency of the provision of standard materials shall be determined by the City of Winnipeg. Should a Community Centre choose to utilize materials of a higher quality than the City standard, they shall be responsible for the supply of same. In the event that the maintenance reverts back to the City, the use of City standard materials would also be re-instated.

Parks Area Contacts are:

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|--|-----------------|--------------|----------------------|
| <input type="checkbox"/> South Area | Warren Hendry | 204-470-7997 | whendry@winnipeg.ca |
| <input type="checkbox"/> East Area | Jessica Mutimer | 204-391-4319 | jmutimer@winnipeg.ca |
| <input type="checkbox"/> North Area | Martin Daudet | 204-470-9412 | mdaudet@winnipeg.ca |
| <input type="checkbox"/> Athletic Field Tech | Darren Pell | 204-470-9439 | dpell@winnipeg.ca |

Community Centres opting into the program will be responsible for their level of maintenance for the entire season (generally accepted as being the period of May 1st to October 15th). This maintenance will continue regardless of the nature of the user groups utilizing the properties in question.

SITE PLANS

Site plans precisely outlining the boundaries of maintenance are available to Community Centres participating in the program, on request from the Parks and Open Space department.

DEADLINE

All applications must be received by **Friday February 28, 2025.**

Applications received after this date will not be considered.