

EAST ELMWOOD COMMUNITY CENTRE

490 Keenleyside St.

Employment Opportunity

Janitorial Worker

35 hours/week

East Elmwood Community Centre is one of the city's newest community centres. We provide recreation, programming and hall rentals to our local community.

We are seeking a Janitorial Worker to provide cleaning and light maintenance for our facility and grounds. This is a full time, permanent position.

The successful candidate requires:

- Experience and ability to clean and maintain high traffic, public use facilities, grounds and equipment using standard cleaning techniques
- Experience and knowledge of safe handling and storage of cleaning supplies and equipment
- Sound interpersonal skills; professional, friendly and calm manner, ability to interact with public
- Analytical and problem-solving skills; decision making skills
- Effective troubleshooting skills, resourcefulness and the ability to take initiative when warranted
- Exceptional time management and organizational skills, the ability to work independently and as part of a team
- Ability to lift, carry, manage equipment and supplies, including event sets ups (tables/chairs)
- Ability to work flexible hours if required

The following aspects are beneficial (but not required):

- Emergency First Aid with CPR, with AED
- Previous experience working in a multi-use facility

This position is possible through a grant received from the General Council of Winnipeg Community Centres and is subject to the following criteria:

- Employee must be a minimum of 18 years or age
- Employee is subject to a Child Abuse Registry check, cost covered by EECC
- Employee must review and sign a "Safe Return to Work" acknowledgement form

Wage: \$13.12 per hours, includes 4% holiday pay

Please submit a cover letter and resume with references to: office@eastelmwoodcc.ca

EECC thanks all who reply. Only selected applicants will be contacted.