

Inventory of Critical Tasks – COWCC FACILITY RENTALS

FORM - C

	Critical Tasks	Risk Assessment (see Manual Part 2.2 – Hazard Ranking Matrix)			Date Safe Work Procedure Developed	Date of Last Review	Date of Last Review	Date of Last Review
		Severity	Probability	Risk Ranking				
1.	Working alone	VH	VH	25	April 26/14 – Policy and procedure			
2.	Snow removal	H	M	12	April 26/14 – SWP: Snow blower SWP: Snow shovel			
3.	Hall equipment handling/setup	H	M	12				
4.	Fire / emergency exits	M	M	9				
5.	Ladders – decorating	VH	M	9	April 26/14 – SWP			
6.	Violence	H	L	8	April 26/14 – Policy and procedure			
7.	Irate customers	M	L	6	April 26/14 – SWP			
8.	Bathroom cleaning	L	L	4				
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
17.								

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		Severity	Probability	Risk Ranking	Please write in date for each			
18.								
19.								
20.								
21.								
22.								
23.								
24.								

This Inventory was developed by:

Name	Position / Job Title	Date