

**General Council of Winnipeg
Community Centres**

PROGRAM FUNDING APPLICATION

PURPOSE: The Program Funding Grant focuses on initiatives to achieve the following objectives to assist community centres:

- in the development of new long term program initiatives designed to meet the needs of the neighborhood;
- to sustain current programs that are responding to specific neighborhood needs;
- to support initiatives that will increase community centre participation;
- to offer leisure recreation and leadership opportunities that will improve the quality of life in the neighborhood.

WHO MAY APPLY: All City of Winnipeg Community Centres are eligible to apply.

ELIGIBLE PROJECT COSTS: Costs related directly to the program in the areas of:

- staffing wages/benefits
- staff/volunteer training
- supplies/materials
- equipment
- transportation

CRITERIA: Funding will be considered where:

- projects address at least one of the program objectives as listed
- projects include long term planning
- projects have the support of the centre's board of directors
- the centre can demonstrate a need for financial assistance
- projects do not duplicate existing services in the community
- projects demonstrate a need and include a high level of community participation
- projects demonstrate self-sufficiency after the funding expires

LEVEL OF ASSISTANCE: Financial support is based on quality or merit of the project, need of the centre, ability of centre to make effective use of the fund. Funding will be based on the availability of funds.

- Grants may be approved at a level lower than that requested or approval may be awarded for only a specific portion of the request
- Projects are not supported indefinitely.
- Projects which involve funding or assistance from other sources will be encouraged
- Projects will not be funded retroactively.

APPROVAL PROCESS: Applications will be reviewed by GCWCC on an ongoing basis.

APPLICATION DEADLINE Applications will be accepted on a year round basis.

EXPENDITURES/ACCOUNTABILITY: The Centre's Board of Directors is accountable for all funds expended and are charged with the responsibility of seeing that these funds are expended for their intended purpose.

The Centre must submit invoices prior to receiving their grant allocation. Dependent on the nature of the project funding may be disbursed on a pro rated percentage basis

An evaluation of the approved projects will be conducted by the GCWCC

Please Note: Grant monies awarded MUST be expended within 6 months of the program end date as indicated on the application.

<p>General Council of Winnipeg Community Centres</p> <p>PROGRAM FUNDING APPLICATION</p>

Name of Centre:		
Name of Contact Person:		Phone # Home: Office:
Mailing Address:		Postal Code:

Date of Project:	Start up:	Projected end date:
-------------------------	------------------	----------------------------

Descriptive Project Name:	
----------------------------------	--

Project Objectives - Check off those which apply to your project

- To develop a new program
- To sustain a current program
- To increase participation
- Other (Please describe)

Additional Project Information:

1. What age group is this project targeting? _____ Projected # of participants _____

2. What is the goal of the project? _____

3. Who will be responsible for the administration of the program? _____

PLEASE ENSURE THAT YOU HAVE ATTACHED THE CENTRE'S MOST RECENT MONTHLY FINANCIAL STATEMENTS AND THE MEETING MINUTES INDICATING THE BOARD'S APPROVAL OF THIS PROGRAM GRANT APPLICATION



Related Project Costs: (a list of equipment and costs MUST BE ATTACHED on a separate sheet)

1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$

Total Project Cost \$ _____

Other Project Resources: (please name and indicate amount of funding ie. registration fee, grants, donations)

1.		\$
2.		\$
3.		\$
4.		\$

Total Project Income \$ _____

<i>GCWCC Programming Grant Request</i>	\$ _____
--	----------

Please indicate any volunteer involvement in the project: (ie. Supervisory Staff)

Comments: Please feel free to supply us with any additional information.

I/We, the undersigned hereby certify that I/we are the authorized signing officer(s) of the community centre and this application is accurate to the best of my/our knowledge.

Signature	Position	Date
_____	_____	_____

Signature	Position	Date
_____	_____	_____

- Most recent financial statement is attached.**
- Meeting Minutes indicating the Board's Approval of this Application**

Please Note: Applications submitted without the necessary monthly financial statements WILL NOT be considered.